



COHEN INTERNATIONAL SCHOOL

Plot No. 111 & 112, Haridamada, Jatani, Near IIT Bhubaneswar,
Khordha, Odisha-752050. Website: www.coheninternationalschool.com

The school is an endeavor of Subhadra Charitable Trust which aims to provide progressive and holistic education to students. A CBSE affiliated School offering Classes from Nursery to Class XII, making use of modern teaching methodologies to offer best in class education.

PRINCIPAL

The person shall be the face of the school. You will be leading academic and administrative streams of the school, creating, planning and delivering the goals of the school. Shall be managing the day to day operations, standardizing the systems, interacting with parents & CBSE, having overall control of the processes with hands-on approach at all times. Desired candidates should have minimum 10 years experience in reputed schools, below 50 years with fluency in Hindi and English.

ADMINISTRATION & HR MANAGER

An energetic person with full knowledge of school functioning with previous work experience in leading schools managing administration & HR function are welcome to apply. Should be having minimum 5yrs past experience, below 45 years with fluency in English & Hindi.

ACADEMIC STAFF

Seeking applications from competent, value-based and passionate individuals for the following positions:-

PGT's – English, Physics, Chemistry, Maths, Biology, Computer Science, Physical Education, Yoga instructor, IT, Counsellor
TGT's – English, Maths, Science, Social Studies, Hindi, Odia, Sanskrit, Computer Science, Physical Education. **PRT's** – English, French, German, Spanish, Maths, Science, EVS, Hindi, Odia, Art & Craft, Librarian, Music (Instrumental & Vocal), Dance (Traditional & Modern) Special Education. **ACADEMIC CO-ORDINATORS, LAB ASSISTANTS(PCB), PUBLIC RELATION OFFICERS. NURSERY TEACHERS:** With minimum 3yrs past experience in a reputed School with fluency in English, Hindi & Odia.

IIT-JEE/NEET COACHING FACULTY

Required in Physics, Chemistry, Maths & Biology for imparting **JEE (Main & Advanced) and NEET** enrichment programme to students. Person should be ex-IITian or having Master's/PhD from reputed Institution with minimum 2 years exp or more in the subject preferably having worked before for reputed national Institutes.

BUSINESS DEVELOPMENT MANAGER/EXECUTIVES

Looking for proactive personnel who should possess excellent communications, interpersonal skills, loves traveling for education programmes with sound computer knowledge. Should be below 40 years with fluency in English, Hindi & Odia.

SENIOR ACCOUNTANT & JUNIOR ACCOUNTANT

Post graduate in commerce, with 6-8 years of post-qualification experience. Experience with Education institutes, expertise in implementation of process & systems, expertise in Income Tax & GST compliance.

NON-ACADEMIC STAFF

• Graphic Designer • Hostel Superintendent • Warden (M & F) • Mess Manager • Administrative Co-ordinator • Transport Coordinator

Minimum 3-5 years experience in English medium school with good record and fluency in English, Hindi & Odia. Salary shall be commensurate with experience & Merit basis; as per Industry standards. *Chairman (SMC)*

Interested candidates may apply within 15 days from the date of advt. and may send their CV to hr@coheninternationalschool.com

TIMES ASCENT
Size: 16 X 16 = 256 sq cm